



Family Liaison Office

Direct Communication Project

Resource No. 1

Washington Area Schools: Admission Requirements Programs of Interest Private Schools

The information in this paper does not necessarily indicate all of the programs available in each school district. For comprehensive and current information on schools and programs, please contact the school district directly.

In some districts, all students coming from foreign areas are referred from the neighborhood school to a central registration office. To avoid this confusion, Foreign Service families returning from overseas should tell schools they are U.S. citizens.

District of Columbia

District of Columbia law requires children to attend private or public school from age 5 to age 18.

Transfer/enrollment requirements:

- School starting age: 5 years by December 31 for kindergarten, 6 years by December 31 for 1st grade;
- Birth Certificate for all first time admissions;
- Proof of physical and dental exams required for pre-K, kindergarten, 1st, 3rd, 5th, 7th, 9th, and 11th grades;
- Records from and address of previous school;
- Inoculations: polio, DPT, MMR, and TB test; and
- Proof of residence.

School options/programs:

- Pre-K at all schools for children who are 4 years old by December 31;
- Alternative high school programs: different specialized academic programs at magnet high schools such as Duke Ellington School of Performing Arts, School Without Walls,

Banneker High School college preparatory program, special programs in math, science, and aerospace;

- Advanced Placement courses; and
- Spanish language immersion at Oyster Elementary School.

For further information:

Communications Office, Room 7096
825 North Capitol Street NE
Washington, DC 20002
Telephone: 202-442-4044
Fax: 202-442-5418
Online: www.k12.dc.us

Director, Special Education
825 North Capitol Street, NE Room 6000
Washington, DC 20002
Telephone: 202-442-4800

Northern Virginia

Virginia law requires children to attend private or public school from age 5 to age 17. School performance report cards for Virginia's public schools are available on the Department of Education's web site at www.pen.k12va.us or www.vareportcards.vipnet.org.

City of Alexandria

Transfer/enrollment requirements:

- School starting age: 5 years by September 30;
- Birth Certificate;
- Proof of residence;
- Records from previous school;
- Inoculations: polio, DPT, MMR; entering 5th graders must have 2nd measles vaccination;
- Physical exam within last 12 months;
- TB test in last 12 months, PPD vaccine; and
- Social Security Number.

School options/programs:

- 12 schools with all-day kindergartens - extended day care available;
- Gifted and Talented classes;
- Vocational program at the high school;
- Advanced Placement courses;
- Advanced Studies Diploma;
- Special Education classes;
- Spanish Immersion program;
- Magnet School program; and
- Special 9th Grade Center.

For further information:

Department of Communications
2000 North Beauregard
Alexandria, VA 22311
Telephone: 703-824-6635
Fax: 703-824-6699
Web site: www.acps.k12.va.us

Gifted and Talented: Telephone: 703-824-6680
Fax: 703-824-6741
Special Education: 703-824-6650
Web site: www.acps.k12.va.us

Arlington County

Transfer/enrollment requirements:

- School starting age: 5 years by September 30;
- Birth Certificate or Social Security card;
- Proof of residence;

- Records from previous school, if possible; especially last report card;
- Inoculations: polio, DPT, MMR;
- Physical exam within last 12 months (prefer use of VA State form); and
- TB test within last 6 months.

School options/programs:

- All kindergarten full-day;
- Montessori centers for 3- and 4-year olds - space is limited and sliding scale fee is charged;
- Age 3 through grade 3 Montessori at Drew Model School full day;
- Gifted program at all schools;
- Sliding scale extended day at all elementary schools;
- Alternative secondary school (H.B. Woodlawn) and alternative elementary schools (Arlington Traditional, Drew, Key) apply in November;
- Spanish partial immersion program at Key, Oakridge, Abington elementary schools, also Gunston Middle School;
- Advanced Placement and Advanced Studies;
- Secondary Schools Career Center and Vocational Training, planetarium, indoor pools in high schools; and
- Summer school K-12.

For further information:

Community Services and Public Information
1426 North Quincy Street
Arlington, VA 22207
Telephone: 703-228-6005
Fax: 703-228-7640
E-mail: acpsimt1@erols.com
Web site: www.arlington.k12.va.us

Office of Special Education
Department of Student Services
1426 North Quincy Street
Arlington, VA 22207
Telephone: 703-228-6046
Fax: 703-228-6298

Family Information Center
 2801 Clarendon Boulevard, Room 301
 Arlington, VA 22201
 Telephone: 703-228-7660
 Fax: 703-527-4019

Gifted Program
 1426 North Quincy Street
 Arlington, VA 22207
 Telephone: 703-228-6160
 Fax: 703-228-6295

Fairfax County

Transfer/enrollment requirements:

- School starting age: 5 years by September 30;
- Birth Certificate;
- Last report card or transfer slip from previous school with grade and address;
- Social Security number;
- Inoculations: polio, DPT, MMR;
- Proof of residence in Fairfax County;
- Physical exam within last 12 months, K-6;
- Coming from overseas: TB test within last 3 months; MMR booster for middle school; and
- HBV for children born after 1/1/94.

School options/programs:

- Half-day kindergarten; extended day care in certain elementary schools;
- Partial language immersion programs in some elementary and middle schools (French, Spanish, Japanese, German);
- Two elementary magnet schools (Bailey, Hunters Woods);
- Gifted and Talented programs;
- Professional technical studies at community-based locations and single school sites;
- Thomas Jefferson High School of Science & Technology (selective admission);
- Advanced Placement courses;
- Nine International Baccalaureate programs (Annandale, Edison, Lee, George Marshall, Mt. Vernon, Robinson, South Lakes, J.E.B. Stuart, and Woodson);
- Evening secondary work/study program;
- 20 middle schools; and
- Summer school K-12.

For further information:

Office of Community Relations
 10700 Page Avenue
 Fairfax, VA 22030
 Telephone: 703-246-2991
 Fax: 703-246-2024
 Online: <http://www.fcps.k12.va.us>
 (enrollment forms available on the web site)

Office of Student Services and Special Education
 10310 Layton Hall Drive
 Fairfax, VA 22030
 Telephone: 703-246-7780
 Fax: 703-691-0677

Coordinator for the Gifted/Talented Section
 2831 Graham Road
 Falls Church, VA 22042
 Telephone: 703-876-5272
 Fax: 703-573-8481

City of Falls Church

Transfer/enrollment requirements:

- School starting age: 5 years by October 1;
- Birth Certificate;
- Proof of residence;
- Report card showing grade level at last school;
- Inoculations: polio, DPT, MMR;
- Physical exam within last 12 months;
- TB test within last 30 days; and
- HBV for children born after 1/1/94.

School options/programs:

- Full-day kindergartens; extended day care at Mt. Daniel (grades K-1), Thomas Jefferson (grades 2-5), and George Mason Middle School (grades 6-8);
- Gifted and Talented programs;
- Eligible for Thomas Jefferson High School of Science and Technology;
- Vocational education at George Mason High School and Arlington Career Center;
- International Baccalaureate program (out-of-city students on tuition basis);
- Small system: two elementary (one grade K-1, one grade 2-5); middle school (grades 6-8); high school (grades 9-12); and
- Model UN.

For further information:

Public Information
 803 W Broad Street
 Falls Church, VA 22046
 Telephone: 703-248-5600
 Fax: 703-248-5613
 Web site: www.fccps.k12.va.us

Assistant Superintendent
 Gifted and Talented Programs
 803 W Broad Street
 Falls Church, VA 22046
 Telephone: 703-248-5603

Special Education Coordinator
 803 W Broad Street
 Falls Church, VA 22046
 Telephone: 703-248-5630

Loudoun County

Transfer/enrollment requirements:

- School starting age: 5 years on or before September 30 for kindergarten; 6 years before September 30 for 1st grade;
- Birth Certificate (original);
- Proof of residence;
- Records from and address of previous school;
- Inoculations: polio, DPT, MMR; and
- HBV for children born after 1/1/94.

School options/programs:

- Gifted program including accelerated and Advanced Placement courses;
- Vocational/technical programs;
- Eligible for Thomas Jefferson High School of Science and Technology;
- Alternative School for students with difficulty adjusting to a regular school; and
- Summer school: tuition charged; bus transportation free.

For further information:

Public Information Office
 Loudoun County Public Schools
 102 North Street, NW
 Leesburg, VA 22075
 Telephone: 703-771-6440
 Fax: 703-771-6575
 Website: www.loudoun.k12.va.us

Pupil Services Department
 30 Sycolin Road
 Leesburg, VA 20175
 Telephone: 703-771-6427
 Fax: 703-771-6453

Prince William County

Transfer/enrollment requirements:

- School starting age: 5 years by September 30;
- Birth Certificate;
- Social Security card;
- Proof of residence;
- Report card from previous school;
- Inoculations: polio, DPT, MMR, 6th graders need 2nd measles vaccine;
- Physical exam in last 12 months (K-5); and
- Copy of current IEP and reports (special education students).

School options/programs:

- Pre-school screen (ages 2-4) for suspected developmental delay;
- Half-day kindergarten; half day special education preschool;
- Gifted and Talented program in K-12;
- Eligible for Thomas Jefferson High School of Science and Technology;
- Summer programs: music, art, and writing;
- Tuition is charged for summer school, but transportation is free;
- International Baccalaureate Diploma; and
- Alternative school for students with difficulty adjusting to a regular school.

For further information:

Community Relations Office
 Prince William County Public Schools
 P.O. Box 389
 Manassas, VA 22108
 Telephone: 703-791-8720
 Fax: 703-791-8842
 Web site: www.pwcs.edu

Special Education Office
 P.O. Box 389
 Manassas, VA 22108
 Telephone: 703-791-7287
 Fax: 703-791-8803

Gifted Education Office K-12
 P.O. Box 389
 Manassas, VA 22108
 Telephone: 703-791-7400
 Fax: 703-791-7336

Summer School Program/Alternative Education
 PO Box 389
 Manassas, VA 22108
 Telephone: 703-791-8707
 Fax: 703-791-7336

Stafford County

Transfer/enrollment requirements:

- School starting age: 5 years by September 30;
- Birth Certificate;
- Proof of residence;
- Previous school records;
- Inoculations: polio, DPT, MMR;
- Physical exam within last 12 months;
- TB test within last 12 months; and
- Social Security number.

School options/program:

- Gifted and Talented program (FOCUS);
- Competency-based vocational education;
- Advanced Placement and honor courses;
- Elementary schools (K-5), middle school (6-8), high school (9-12);
- Full-day kindergarten: 9:00 a.m.-3:30 p.m.; and
- Special Education program.

For further information:

Superintendent of Schools
 Stafford County Public Schools
 1729 Jefferson Davis Highway
 Stafford, VA 22554
 Telephone: 540-659-3141
 Fax: 540-659-7882
 Web site: www.pen.k12.va.us/div/stafford

FOCUS/Special Education Center
 Rowser Instructional Center
 1739 Jefferson Davis Highway
 Stafford, VA 22554
 Telephone: 540-720-3336
 Fax: 540-720-1563

Maryland

Maryland law requires children to attend private or public school from age 5 to 16.

Anne Arundel County

Transfer/enrollment requirements:

- School starting age: 5 years prior to January 1 for kindergarten; 6 years prior to January 1 for 1st grade;
- Birth certificate;
- Proof of residence;
- Records from and address of previous school;
- Inoculations: polio, DPT, MMR, 6th graders need 2nd measles vaccination; and
- Social Security number, if available.

School options/programs:

- Elementary and secondary Gifted and Talented programs;
- Advanced Placement courses and AP Diploma;
- LRE for special education students;
- Early-intervention program for ages 0-3;
- Mentor program with U.S. Naval Academy professors for selected juniors and seniors;

- Half-day vocational/technical programs and two Centers of Applied Technology; and
- Summer science and music camps.

For further information:

Public Information Office
 Anne Arundel County Public Schools
 2644 Riva Road
 Annapolis, MD 21401
 Telephone: 410-222-5312 ext. 5309
 Fax: 410-222-5602
 Web site: www.aacps.org/
 Gifted and Talented Coordinator: 410-222-5430

Howard County

Transfer/enrollment requirements:

- School starting age: 5 years prior to December 31 for kindergarten; 6 years prior to January 1 for 1st grade;
- Birth certificate;

- Proof of residence – 2 required (e.g. lease, mortgage, utility bill);
- Records from and address of last school;
- Inoculations: polio, DPT, MMR, 6th graders need 2nd measles vaccination; and
- HBV requested, but not mandatory.

School options/programs:

- Gifted and Talented program;
- Tech Magnet program; and
- Summer school.

For further information:

Public Information Office
Howard County Public Schools
10910 Route 108
Ellicott City, MD 21042
Telephone: 410-313-6600
Fax: 410-313-6833
Web site: <http://www.howard.k12.md.us>

Director of Special Education
Telephone: 410-313-6742

Coordinator of Gifted and Talented
10598 Marble Faun Court
Columbia, MD 21044
Telephone: 410-313-7011

Pupil Services
Telephone: 410-313-6647

Montgomery County

Transfer/enrollment requirements:

- School starting age: 5 years by December 31 for kindergarten;
- Birth Certificate;
- Proof of residence;
- Last report card with address of previous school;
- Inoculations: DPT, MMR; 6th graders need 2nd measles vaccination; and
- TB test for some areas.

School options/programs:

- Full-day kindergarten in nine schools, half-day in all others, and extended day care in some;
- Some elementary school language immersion programs;
- Gifted and Talented program;

- Montgomery Blair High School of Science and Technology (selective admission);
- International Baccalaureate program (Bethesda-Chevy Chase, Richard Montgomery and Springbrook);
- Vocational (Thomas Edison High School of Technology);
- Advanced Placement courses; and
- Summer school.

For further information:

Department of Information
Montgomery County Public Schools
850 Hungerford Drive
Rockville, MD 20850
Telephone: 301-279-3391
Web site: <http://www.mcps.k12.md.us>

Pupil and Community Services
Telephone: 301-279-3604
Fax: 301-279-8479

Enriched and Innovative Instruction
Telephone: 301-279-3163

Prince Georges County

Transfer/enrollment requirements:

- School starting age: 5 years by December 31 for kindergarten; 6 years by January 1 for 1st grade;
- Birth Certificate;
- Last report card and address of previous school;
- Inoculations: polio, DPT, MMR, 6th graders need 2nd measles vaccination; and
- Proof of residence (lease/mortgage agreement).

School options/programs:

- Gifted and Talented (TAG) program;
- International Baccalaureate program (Central, Laurel, Parkdale, and Suitland high schools);
- Two vocational high schools;
- Magnet program in elementary/middle/high;
- Advanced Placement courses;
- Advanced Science and Technology Center; and
- Evening high school program.

For further information:

Department of Communications
 14201 School Lane
 Upper Marlboro, MD 20772
 Telephone: 301-952-6001
 Fax: 301-952-1383
 Web site: <http://www.pgcps.pg.k12.md.us>

Special Education Director
 Telephone: 301-952-6335
 Fax: 301-952-6342

Gifted and Talented Program Supervisor
 Sasscer Administration Building
 9201 East Hampton Drive
 Capitol Heights, MD 20743
 Telephone: 301-808-8269
 Fax: 301-808-8270

Non-public Schools in the Washington Area

There has been a continuing role for both public and private schools in the U.S., and Foreign Service families use both. Families who choose non-public schools do so for a variety of reasons: sometimes the parents attended private schools, sometimes they want a religious atmosphere and training, sometimes they want smaller or specialized classes. The move from a small overseas school to an independent school in the United States may be easier for some students than entering a large public school.

The *Independent Schools Guide for Washington Area* is available in bookstores or may be ordered by sending \$16.95 to:

Independent School Guide
 7315 Brookville Road
 Chevy Chase, MD 20815
 Telephone: 301-986-5370

A copy is available for use at the Department of State's Family Liaison Office and in Community Liaison Offices.

Many of the private secondary schools require a Secondary School Admission Test (SSAT) result for admission, at a cost of \$110 (U.S.) or \$160 (international). For information on the test, international test locations, registration, and study guides, contact:

Secondary School Admission Test Board
 (SSATB) CN 5339
 Princeton, NJ 08543
 Telephone: 609-683-4440
 Fax: 800-442-SSAT
 Web site: www.ssat.org/ssat

If it is necessary to arrange for an individual test overseas, a family may request a school or Embassy official to proctor the SSAT. Provide the

following information to the SSATB, (Fax: 609-683-1702):

- Name and affiliation of person who will administer test;
- Complete address of school or Embassy where the materials will be sent;
- Telephone number;
- Fax number;
- Name of student to be tested and current grade; and
- Statement by administrator agreeing to follow SSATB procedures

Non-Public Schools**Catholic Schools:**

Archdiocese of Washington
www.adw.org/education

Archdiocese of Arlington (Northern VA):
www.re.net/arlington

Archdiocese of Baltimore (Anne Arundel County and North): www.archbalt.org

Lutheran Schools:

In DC metro area: www.lcms.org

Montessori Institute

2119 S Street, NW
 Washington, DC 20008
 Telephone: 202-387-8020

Fax: 202-332-6345 (requests for school list only)
 A teacher-training organization, the Institute does not recommend individual schools, but will provide a current list of Montessori schools in the D.C. area.

International Baccalaureate Programs
in the Washington, DC Area Public Schools

Virginia

Alexandria County Public Schools:

www.acps.k12.va.us

- none available

Arlington County Public Schools:

- Washington-Lee High School;
IB Coordinator, Marilyn Leeb,
Telephone: 703-228-6200
Fax: 703-228-6233
Email: mleeb@erols.com

- Yorktown High School
Telephone: 703-228-5400

Fairfax County Public Schools:

www.fcps.k12.va.us

- Thomas Edison High School
Telephone: 703-924-800;
IB Coordinator, Donald Majeske
- George C. Marshall High School
IB Coordinator, Connie Wineland
Telephone: 703-714-5580
Guidance counselor
Telephone: 703-714-5424
- Mount Vernon High School
Telephone: 703-619-3100
IB Coordinator, Betsy Calhoon
Telephone: 703-619-3258
- Robinson Secondary School
Telephone: 703-426-2100
IB Coordinator, Ron Axelrod
Telephone: 703-426-2254
- South Lakes High School
Telephone: 703-715-4500

- J.E.B. Stuart High School
Telephone: 703-824-3900
IB Coordinator, David Roylance

- Woodson High School
Telephone: 703-503-4600

Planned for School Year 2000-01

- Annandale High School
Telephone: 703-642-4100

- Lee High School
Telephone: 703-924-8300

Falls Church Public Schools

- George Mason High School
IB Coordinator, Erin Albright
Telephone: 703-248-5590

Maryland

Montgomery County Public Schools:

www.mcps.k12.md.us

- Bethesda-Chevy Chase High School
Telephone: 301-657-4900
IB Coordinator, Jennifer Pye
Telephone: 301-649-8280
www.mcps.k12.md.us/schools/bcchs/info/to/k/index.html
- Richard Montgomery High School
Telephone: 301-649-8280
IB Coordinator, Deanna Svrcek
Telephone: 301-279-8418
- Springbrook High School
Telephone: 301-989-570

For more information about Education, check the Family Liaison Office web sites

Intranet: <http://hrweb.hr.state.gov/flo/flo.html>

Internet: <http://www.state.gov/www/flo/>